

Market Rules:

By submitting this Application, you confirm that you have read, understand, and agree to abide by the rules and regulations set forth below.

1. **All products:** This is a producer only market. All products must be handmade, homegrown, or homemade in Virginia by the vendor. (Value added products such as sausage are generally permissible).
 - a. If you wish to add new items beyond those listed on your application, you must notify us in writing so that your application can be updated and these items can be reviewed and approved prior to sale at the Market. No products may be sold without prior approval.
2. **All vendors:** Must adhere to sanitary procedures as outlined by the Petersburg Health Department.
 - a. Any vendor found selling contaminated foodstuffs or produce, or selling in the Market without proper health precautions, shall be suspended from selling operations until satisfactory clearance has been obtained from the Petersburg Health Department or other and the Market Manager.
3. **Smoking:** There will be NO smoking by vendors in any stall spaces.
4. **Hold Harmless Clause:**
 - a. All authorized vendors participating in the River Street Market shall be jointly and severally liable for any loss, personal injury, deaths, and/or any other damage that may occur as a result of the Vendors' participation in the Market.
 - b. All vendors hereby agree to indemnify and hold harmless River Street Market, LLC, its employees, and the City of Petersburg, from any loss, cost, damages, and other expenses, including attorneys' fees, suffered or incurred by reason of the Vendors' participation in the Market.
5. **Vendor Displays:**
 - a. All vendors are responsible for their own tables, chairs, tents (if desired).
 - b. If using a tent, tent weights are required.
6. **Punctuality Policy/Set Up and Take Down:**
 - a. Set up shall occur at 7am and shall conclude by 7:45am on Market days.
 - b. Vendors are not permitted to set up the night before.
 - c. Vendors must vacate the site by 1pm.
 - d. Vendors who come late or who are not set up by 7:45 am run the risk of being excluded from the Market that day.
 - e. Repeat offenders will be suspended from Market participation.
7. **Selling Time:**
 - a. Vendors are required to stay the entire time and may not pack up before 12pm.
8. **Clean Up:**
 - a. Clean up must be completed by 1pm on Market days.
 - b. All Vendors are responsible for disposing of their own trash and for leaving their space as it was before they arrived.
9. **Vehicles:**
 - a. Most vendor spaces are large enough to accommodate a vehicle behind the vending area.
 - b. Vehicles that do not fit behind vendor spaces must be moved from the Market during selling hours.
10. **Violations:**
 - a. It is in the sole discretion of the Market Manager to determine if a Vendor has violated any provision that undermines the smooth operations of the Market.

- i. The Market may expel a Vendor at any time for conduct unbecoming of a Vendor or conduct that reflects poorly on the Market. This determination shall be made at the sole discretion of the Market Manager.
11. Power Sources: Generators are permitted provided they do not exceed 75 decibels in the vicinity of the Market Vendors or Shoppers.
12. Music and Musicians: No amplified music is allowed at the market; this includes Vendors' personal radios, etc.
13. Refunds:
 - a. No refunds will be given.
14. Notice:
 - a. All Notice will be conducted electronically to the email at the top of our letterhead and the email you provided in this Initial Application.
 - b. Please send all mail to:
River Street Market
220 North Sycamore Street
Petersburg, VA 23803
15. Payment:
 - a. Must be received in advance by the Wednesday before the Market day, at the address cited in the Notice section above.
16. Courtesy/Conduct:
 - a. Vendors and their representatives are expected to conduct themselves in a respectful, safe, courteous and harmonious manner with customers, Market Staff and each other. Any language or behavior that jeopardizes the normal operations of the Market will be grounds for termination of the Vendor's ability to sell and expulsion from the Market.
17. Taxes, Insurance, Licenses, Permits and special requirements:
 - a. Each Vendor is responsible for collecting and reporting his or her required taxes and fees.
18. EBT Cards:
 - a. In an effort to provide access to fresh foods to all segments of our community, River Street Market will accept EBT cards and exchange them for Tokens. The Tokens must be accepted in lieu of cash with all Vendors selling fresh produce.
 - b. The Tokens will be redeemable at the end of each Market day and a check representing the value of the Tokens will be sent to the Vendor the following week.